Date

Case Area Review  
Public Transport Regulatory Operations  
GPO Box 2392  
Meblo0urne VIC 3001

Dear Sir/Madam

**Application for Internal Review for Your Name**

**Infringement number: Infringement Number**

I request review of this fine and replacement with an official warning.

Describe your situation at the time you got the fine. E.g. The Myki machine was faulty/I had lost my concession card.

Include details of the time and stop where you travelled from and whether you had money on your Myki at the time you got the fine.

Please find enclosed a copy of my proof of concession (If relevant).

After taking these factors into consideration I request that you review this fine.

Kind regards

Your Name

of

Your Address